

DATE: December 20, 2004

TO: Michael G. Herring, CA

FROM: Brian McGownd, DDPW\ACE

SUBJECT: Meeting Minutes, PW\Parks 12/16/04

A meeting of the Public Works/Parks Committee began at 5:45 p.m. on Thursday, December 16, 2004. Councilmembers in attendance were Chairperson Dan Hurt (Ward 3), Barry Flachsbart (Ward 1) and Mary Brown (Ward 4). Also in attendance were Councilmembers Bruce Geiger (Ward 2) and Councilmember Connie Fults (Ward 4), Mike Herring – City Administrator, Mike Geisel – Director of Public Works/City Engineer, Brian McGownd - Deputy Director of Public Works\Assistant City Engineer, Bonnie Hubert – Superintendent of Engineering Operations, and Darren Dunkle - Superintendent of Parks, Recreation and Arts. Mr. Randy Logan of the PRACAC, along with Mrs. Darcy Capstick and Ms. Jeanne Clauson of the CCE were also in attendance.

The meeting was called to order at 5:45 p.m.

*** To be discussed at the 1/3/05 meeting of City Council.**

Agenda Item #1: Councilmember Flachsbart motioned to accept the meeting minutes of the PW\Parks Committee from October 14, 2004, as submitted. Councilmember Brown seconded the motion, which passed unanimously, 3 – 0.

Agenda Item #2: Mrs. Darcy Capstick summarized the CCE's request that E-cycling be added to the 2005 Tree Day activities. In response to a question from the Committee, Mr. Geisel stated that space was available to accommodate this request, and that no additional manpower would be required, and no additional cost would be incurred in regards to adding this activity. Councilmember Flachsbart motioned to authorize the CCE to add E-cycling to the 2005 Tree Day activities, with the understanding that said inclusion would not require any additional Staff work effort, would not require a re-distribution of work effort, and would not add any additional cost to the event, and to thank the CCE for their work regarding this issue. Chairperson Hurt seconded the motion, which passed unanimously, 3 – 0.

*** Agenda Item #3A&B: Mr. Geisel gave a Power Point presentation on the status of plan development relative to Proposition P. He briefly described the proposed improvements to be made to Central Park. He stated that infrastructure improvements such as utility extensions, road extensions and additional parking lots would have to be constructed first. The timing of these improvements hinged on the creation of Lake Three. After a brief discussion regarding Lake Three, Mr. Herring stated that he would have Mr. Beach provide City Council with an update on this issue. Mr. Geisel then described the improvements that would be made to the west end of the CVAC. He reminded the Committee that the Levee District is obligated to convey additional property located west of the CVAC. The Levee District is willing to convey this property at anytime. Mr. Geisel explained the need to relocate the existing soccer fields in order to accommodate the Miracle Field. In response to a question from the Committee, Mr. Geisel stated that Mr. Matheny was still committed to construction of the Miracle Field. Mr. Matheny indicated he was very excited about the project, and was ready to assist wherever he could. Mr. Geisel showed the Committee the ultimate conceptual layout of the CVAC. He then showed the interim layout, which would provide four football fields to be used by the Junior Football League. Discussion ensued regarding the amount of parking that would be required, and if enough was**

being provided. Mr. Geisel stated that the level of detail was still conceptual, and that Staff would investigate this issue further. He then explained to the Committee the need to bring fill material to the site in order to bring the area on the west end up to the level of the existing sand berm. He said that approximately 130,000 cubic yards of material would be required. He said it would cost approximately \$10 to \$12 per cubic yard if bids were sought and a contractor hired by the City to perform this work. He said the Levee District not only has a borrow site located just north of the levee in this area, but also has contracts with two different contractors to provide earthwork services related to construction of the 500-year levee. He said the Levee District was willing to utilize the contracts to perform the earthwork required for the improvements on the west end of the CVAC, with the material coming from their borrow site. By doing this, the cost would be approximately \$2.50 per cubic yard, with total project costs of up to \$500,000. The Levee District would perform the work, per the City's plans and specifications, with the City reimbursing the Levee District for their direct costs. After some discussion, **Councilmember Flachsbart motioned to recommend entering into a letter agreement with the Monarch-Chesterfield Levee District regarding earthwork at the CVAC, with the City reimbursing the Levee District for their direct costs, and to commend Mr. Geisel and his Staff for their initiative in developing this cost saving plan, and to send a letter to the Monarch-Chesterfield Levee District thanking them for the cooperation and partnership regarding this issue, and to forward this recommendation to the City Council for consideration and approval. Councilmember Brown seconded the motion, which passed unanimously, 3-0.**

* **Agenda Item #3C:** Mr. Geisel reminded the Committee that the City's purchasing requirements do not require bids for services less than \$10,000. However, he said during the construction of the improvements at the CVAC, on-going surveying services will be needed at various times during the construction process. He said the services would be required continuously throughout 2005, with the total cost likely exceeding \$30,000. He said that Public Works Department Staff was currently soliciting survey pricing sheets from selected firms, and would suggest that the City Council authorize the use of a specific survey firm throughout the duration of the project based upon the pricing received. After a brief discussion, **Councilmember Flachsbart motioned to recommend approval to authorize the use of a specific surveying firm, to be determined by the Public Work Department based upon price proposals received, for professional surveying work at the Chesterfield Valley Athletic Complex throughout 2005 in an amount not to exceed \$40,000, and to forward this recommendation to the City Council for consideration and approval. Councilmember Brown seconded the motion, which passed unanimously, 3-0.**

* **Agenda Item #3D:** Mr. Geisel stated that Staff had completed extensive due diligence with regard to which surface is preferred for the unique Miracle Field application, including multiple site visits and communications with other Miracle Field constructors. He said it was very clear that the originally proposed field material, manufactured by MONDO Corporation is the preferred material. He said MONDO is a proprietary product and no bidding could be conducted. However, the Miracle League has been able to develop preferred pricing for Miracle Field construction. After a brief discussion, **Councilmember Flachsbart motioned to recommend approval to authorize the use of MONDO surfacing for the Miracle Field, approving the proprietary bid contract with MONDO Corporation, and to forward this recommendation to the City Council for consideration and approval. Councilmember Brown seconded the motion, which passed unanimously, 3-0.**

Agenda Item #3E: Mr. Herring briefly discussed the financing of the bonds regarding Proposition P. He said the current bond rates are very favorable, which should allow the City to bond out a higher amount than originally anticipated. He reminded the Committee that this issue would be discussed in detail at the December 20, 2004 F&A Committee Meeting.

Agenda Item #3F: Chairperson Hurt stated that he would like to ask the PRACAC to become involved in the Proposition P discussion, and to request their help regarding certain possible enhancements to the Parks System, such as the addition of a dog park. He said the PRACAC could make a recommendation to the Committee regarding whether or not a dog park was an amenity that should be considered, and if so, what would the size be and what locations should be considered. The Committee along with Mr. Logan discussed other items that the PRACAC should look at. After additional discussion, **Chairperson Hurt motioned to direct the PRACAC to provide recommendations to the Public Works/Parks Committee regarding the following list of potential park amenities: master trail system, the Minna Waldman Estate, dog park, pocket parks, skateboard park, basketball courts, lazy river at the outdoor pool, an amphitheater at Central Park, potential park sites in the 10 to 30 acre range, and a permanent recycling center - with the understanding that there would be no commitment of labor or Staff for this facility. Councilmember Brown seconded the motion, which passed unanimously, 3-0.**

* **Agenda Item #4:** Chairperson Hurt stated that although the City Council recently allocated an additional \$500,000 to fund street projects in 2005, he feels that this issue should be discussed further. He said that in order to gain ground on the problem, and to limit asphalt patching as much as possible, additional funds should be authorized for street repairs. Councilmember Brown stated that Staff should be given an opportunity to evaluate the situation, and determine what would be needed, as far as additional funding, to eliminate asphalt patching as much as possible. Councilmember Flachsbart stated that additional funding could do nothing but help the situation. He said he was thinking more long term, and that an additional funding source dedicated to street maintenance, possibly a small property tax, should be considered. Mr. Geisel stated that the use of asphalt as a maintenance material would never go away completely. Asphalt patching has always been used to some degree or another and he is unaware of any maintenance organization that does not rely on it to some degree or another. Discussion ensued regarding how much additional funding should be considered, the impact on fund reserves, how the additional funds might be utilized, and if additional Staff would be required. Mr. Herring stated that Staff could prepare some information for the Committee to review regarding the impact that would occur on fund reserves. He said this information would be helpful to show exactly the status of fund reserves, taking into account the recent passage of Proposition P and the associated land acquisition commitments. Councilmember Flachsbart stated that he did not want to wait any longer regarding this issue. After additional discussion, **Councilmember Flachsbart motioned to recommend authorization of an additional \$500,000 from fund reserves in 2005, dedicated for street maintenance purposes, with the expressed intent to commit similar amounts from fund reserves in 2006, 2007 and 2008. Chairperson Hurt seconded the motion, which passed, 2-1, with Councilmember Brown voting nay. After a brief discussion, Councilmember Flachsbart motioned to direct Staff to prepare a chart showing how much money would be generated from a property tax with a rate of five cents, six cents, seven cents, eight cents, nine cents and ten cents.**

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Chairperson Hurt seconded the motion, which passed unanimously, 3-0. Councilmember Brown motioned to direct Staff to develop information to determine the amount of funding that would be required on an annual basis in order to maintain the streets in an acceptable condition, and to report back to the Committee at a future meeting. Councilmember Flachsbart seconded the motion, which passed unanimously, 3-0.

Agenda Item #5: Councilmember Brown stated that the Beautification Committee requested to utilize the City's logo on aprons that volunteers would wear during the Committee's garden tour that will be held next year. After some discussion, the Committee decided to give the Beautification Committee two choices regarding the logo. They could either use the logo as is, and add "Garden Tour", or they could remove the double C's and the words "City of", and add "Garden Tour", thus leaving the tree and the word "Chesterfield". Councilmember Brown said she would relay the options to the Beautification Committee.

Next meeting:

The next meeting was tentatively scheduled for January 31, 2005 at 5:45 p.m.

The meeting was adjourned at 7:55 p.m.

cc: Mayor John Nations
Department Heads/Executive Staff